

# Build, buy, or fix?

Compare one recurring task. Use quotes or labeled estimates; leave unknowns blank.

**Task:** \_\_\_\_\_

**Owner / date:** \_\_\_\_\_

**Current effort (hours/month):** \_\_\_\_\_

**Quote sources / dates:** \_\_\_\_\_

| Compare                          | Improve existing tool | New subscription | Custom build |
|----------------------------------|-----------------------|------------------|--------------|
| One-time setup cost              |                       |                  |              |
| One-time integration cost        |                       |                  |              |
| Monthly subscription / hosting   |                       |                  |              |
| Monthly usage charges            |                       |                  |              |
| Annual maintenance / support     |                       |                  |              |
| Other annual direct costs        |                       |                  |              |
| Estimated first-year direct cost |                       |                  |              |
| Ongoing staff hours / month      |                       |                  |              |
| Owner, access and exit questions |                       |                  |              |

First-year direct cost = setup + integration + annual support + other annual costs + 12 x (monthly subscription/hosting + usage). Count each cost once. Keep staff effort separate; add a firm-selected hourly rate only if you want a labeled estimate of that effort.

**Option to investigate first / why:** \_\_\_\_\_

**Open question / next action / reviewer:** \_\_\_\_\_

**Want help comparing options? Describe the recurring task to Chris Costa.**

legalsearchmarketing.com/contact | Use with the six-page Build, Buy, or Fix guide.

This worksheet does not predict savings. Tool development, integration and maintenance are scoped separately.